

Program Review Board (PRB) Meeting Minutes – 15 Jul 03

Attendees:	*Peter McPherson	Chair
	Sherri Kraham	PRB
	*Marek Belka	CIC
	Andrew Goledzinowski	CIC
	*Neil Mules	Australia
	*Steven Sabey	UK
	Paul Hough	CPA-C8
	William Block	Ministry of Housing & Construction
	Scott Brown	IMF
	LTC Andy Hughes	Gen Counsel
	*Gillian MacLean	Div Ops
	Col. Tony Bell	HCA, CPA-CA
	*Walt Slocombe	MONS&D
	Larry Poe	CPA IG
	LTC David Dolph	CJTF-7 C8
	Dave Oliver	Finance
	*Chris Milligan	USAID
	Al Runnels	CFO
	*Anna Mary Portz	CPA-Governance
	James Carrera	CPA – PMLC
	* Voting Member	

McPherson: Introduced LTC Andy Hughes, a new contract lawyer assigned to the General Counsels office, Anna Mary Portz with the Governance group (also given authority to vote on behalf of the governance) and Col Paul Hough, the new CPA-Comptroller.

1. 12 Jul 03 PRB meeting minutes: Ensure care is taken to reflect basis of decisions of how things are contracted. 12 Jul 03 meeting minutes approved.
2. Status of Funds: Col Hough briefed the projected revenue expenses, discretionary funds available. Funds available: appropriated funds, \$2.4B, \$1.3B committed so far, about \$1.1B left. Natural resources: Oil infrastructure requirements come from this account. \$489M capitalized, \$237M left for the oil infrastructure (will commit to that shortly). Development Fund – Iraq (DFI): \$192M deposited soon, \$1.3B total, \$325M committed against that, \$988M balance. Vested and Seized: Vested being transferred, \$700M; all seized funds have been committed, \$3.1B available. Discretionary funds: \$3.1B now through December. These figures include the \$192M coming in and interest income. No projected donor contributions from other nations. McPherson: Need to figure out how to make presentation to Ambassador Bremer. Sherri: Also, give an update every meeting based on last meeting.
3. Funding request: #328 Najaf (Kufa) Main Water Treatment facility. Sherri: Constructive Initiative local projects element, drawing down from local \$50M funds, Public Works Ministry cleared, reduced from \$415,000 to \$330,000. Bechtel will fix more than likely, immediate requirement already allocated in budget. Public works & region has stated its an emergency request. Advised to focus on Najaf by front office, new cost estimate received, reducing to only necessary things. OTI cannot execute; engineers identified to focus on project.

Public works budget does not cover this expense. Milligan: Memo not written as an emergency request. Discussion on funding request form: Oliver and Sherri will work together on revising form. Vote: Passed.

4. Funding request: #373 Iraqi Banknote request, \$128M. Slocombe: No problem on producing banknotes, what is \$128M to be used for. \$2M reserve separate issue; unrelated entirely. De La Rue selected company, selected because of relationship with Bank of Iraq for over 30 yrs. Oct 15 deadline by Ambassador Bremer. Forty-fifty percent production shared worldwide. \$2B banknote purchase, \$28M over budget. US Treasury conducted extensive negotiations with several companies. Vote delayed pending further justification.
5. Contract guidance: Sherri: Working on revisions, need to provide regions with better guidance. Decisions made only on written documentation. The board's decisions are not final; they still have to go to Ambassador Bremer for final approval. Sherri: Needs further contract guidance procedures in place before sending guidance to regions of what is expected on funding requests. Until procedures are in place and can disseminate guidance, does not have the capacity with one staff person to go to each member separately. New staff members due within weeks. Most information documented at committee meetings, will do better job of documenting files prior to PRB meetings. Anna Mary: Recommend budget impact statements be required on all funding requests.
6. Sherri: Contracting guidance in your que. LTC Hughes designated rep for all things contractual. Documents forwarded to each member, also in public folders. Request each member review and provide inputs/comments by COB, Thursday, 17 Jul 03.